

CHARTER OF THE DUBLIN SCIOTO TOUCHDOWN CLUB

ARTICLE I: NAME

The name of the organization shall be "Dublin Scioto Touchdown Club" (the "Club").

ARTICLE II: PURPOSE

The Club is a non-profit unincorporated association organized under the laws of the State of Ohio. The purposes for which the Club is formed are as follows:

1. To promote and encourage the support of Dublin School District football programs at all levels.
2. To further the educational program of Dublin Scioto High School by providing support and services in respect of its football program.
3. To foster a spirit of loyalty and fraternity among the players, coaches, parents and boosters of the Dublin Scioto High School football program and to effect united action in promoting the welfare and public relations of the football program and of Dublin Scioto High School as an educational institution.
4. To provide a medium for exchange of ideas, programs, and concepts among the community, schools and coaches.
5. To organize, promote, and participate in fund raising activities that shall be used for but not limited to the following:
 - Equipment items not provided by the Dublin school district.
 - Football team meals during the season.
 - End of season awards events.
6. To do all things necessary or incidental to the foregoing purposes.

ARTICLE III: LIMITATIONS; TAX EXEMPT PURPOSE

1. The Club will not attempt to influence or direct the administration, policy, or activities of the Dublin School District or the Dublin High School Athletic Department.
2. Notwithstanding any other provision of this Charter:
 - (a) The organization is organized exclusively for exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

- (b) No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the organization as set forth herein.
- (c) No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
- (d) The organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- (e) Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

ARTICLE IV: MEMBERSHIP

1. The Club shall have one class of members. Parents/guardians and immediate family members of current or past participants in the football program, past participants in the football program, faculty, and staff, whether or not a resident of the Dublin School District, and any other resident of the Dublin School District interested in the purposes of the Club are eligible for membership on an annual basis. The Executive Committee is authorized to establish appropriate procedures and qualifications for determining annual membership status, including application forms and dues. The Club shall maintain a membership registry containing names and addresses of members and other pertinent information, which shall be made available to any member upon request for any proper purpose.
2. Each member shall be entitled to one vote on each matter submitted to members of the Club for approval or other action.
3. Membership status may be terminated upon a two-thirds vote of the members if it is determined that a member has conducted himself in a manner which is detrimental to the best interests of the Club.

ARTICLE V: OFFICERS; EXECUTIVE COMMITTEE

1. The officers of the Club shall be members and shall consist of the President, Vice President, Treasurer, and Secretary, and such other officers at the Executive Committee shall recommend/nominate and the members shall elect.
2. An Executive Committee shall consist of the officers of the Club, as well as the Head Coach and the following Committee chairpersons to be appointed by the President: Fundraising Chairperson, Team Meals Chairperson, Class Liaison Chairperson, and the Media Productions Chairperson. The Head Coach will serve as the chairperson of the Executive Committee. With the exception of the Head Coach, members of the Executive Committee shall have a child participating in the Dublin Scioto High School football program.
3. The Executive Committee shall serve as a nominating committee for officers for the ensuing term. The Executive Committee will present a slate of candidates at the Annual Meeting to be held in February of each year. Nominations may also be made from the floor. To ensure continuity of leadership, subject to approval of the Head Coach there shall be a presumption that the person then serving as Vice President will be nominated and elected to serve as President for the ensuing term.
4. Each officer shall be elected by a majority vote of members at the Annual Meeting, and shall serve a term of one year, with no limit on the number of successive terms which may be served.
5. Any officer or committee chairperson, other than the Head Coach, may be removed, with cause, by majority vote of the members. A vacancy in any office because of death, resignation, removal, disqualification or otherwise shall be filled by majority vote of the members of the Executive Committee.

ARTICLE VI: ROLES AND RESPONSIBILITIES

President - responsible for the overall operation of the Club. Duties include:

- Chairing Club meetings
- Interfacing with the Scioto Athletic director concerning Club related issues.
- Interfacing with the Coaching Staff on Club related issues.
- Establishing Club meeting agenda based on input from the various chairpersons, coaches, and the Athletic Director.

Vice-President - responsible for internal activities of the Club such as:

- Interfacing with the various committee chairpersons.
- Co-responsible for establishing Club meeting agenda items with the President.
- Monitoring planned activities.

Secretary - serves as the Chairperson for all communications to the membership, including but not limited to the Irish News, Club meeting announcements, special event notifications, etc. Responsible for recording the minutes of all club and Executive Committee meetings and reporting to the membership.

Treasurer - The Treasurer shall:

- have charge and custody of, and be responsible for, all funds and valuable effects of the Club; receive and give receipt for moneys payable to the Club from sources whatsoever; deposit all moneys in the name of the Club in such banks, trust companies, or other depositories as shall be selected by or pursuant to the direction of the Executive Committee; cause such funds to be disbursed by checks or drafts on the authorized depositories of the Club, signed as the Executive Committee may require; and be responsible for the accuracy of the amounts of, and cause to be preserved proper vouchers for, all moneys disbursed;
- keep correct records of the moneys, business, and transactions of the Club;
- render to the Executive Committee whenever requested an account of the financial condition of the Club and of all transactions and, as soon as practicable after the close of each fiscal year, make and submit to the Executive Committee and the members a financial report for such fiscal year; and
- cause the books, reports, statements, certificates, and all other documents and records required by law to be properly kept and filed.

Fundraising Chairperson - responsible for establishing sub-committees for the following:

- Game program ad solicitation
- Merchandise sales
- Identified fundraising projects

The intent of this position is to establish a central focus for the purpose of raising the necessary funds to support all approved budget items. This position is also responsible for soliciting ideas and opportunities for raising funds and presenting them to the membership for approval and commitment.

Team Meals Chairperson - responsible for all sub-committees established to provide nourishment for the various football activities such as:

- Two-a-day lunch break
- Pre-game meals
- Post game activities
- End of year awards activities

Class Liaison Chairperson - responsible for the interfacing with a representative from each of the following :

- Senior parents
- Junior parents
- Sophomore parents
- Freshmen parents
- 8th grade parents
- 7th grade parents

The intent of this position is to provide channels of communications for the Club for purposes of promoting participation and support.

Media Production Chairperson - responsible for the coordination of the following:

- Game films
- Highlight films
- Game action photos (sideline shots)
- Program design and layout
- Team poster design and production

ARTICLE VII: MEETINGS

1. The Club shall hold an Annual Meeting in February.
2. Regular meetings shall be held on a monthly basis on a prescribed day of each month established by the Executive Committee, or on such other dates as may be determined by the Executive Committee.
3. Special meetings may be called by the President, the Head Coach or by any two other members of the Executive Committee.
4. Notice of each meeting shall be given not more than 30 days nor less than 5 days before the meeting date by (i) ordinary mail addressed to the members at the addresses set forth in the membership registry, (ii) notice provided on www.sciotofootball.com or any successor website, or (iii) by e-mail addressed to the general e-mail membership listing on www.Yahoo.com or any

successor; provided, that notice of any regular meeting to be held on the prescribed day of each month need not be given. Notices need not specify the purpose of the meeting except as provided in Article IX. Notice of the Annual Meeting shall include the nominations for officers for the ensuing year.

5. At any meeting, the members present shall constitute a quorum for such meeting; provided, that at least a majority of the members of the Executive Committee are present. Except as provided in Article IV(3) and Article IX, a majority of members present at any meeting may authorize or take action with respect to each matter submitted to the members.

ARTICLE VIII: FISCAL MANAGEMENT

1. The fiscal year of the Club shall be from March 1 to February 28.
2. All disbursements shall require the signatures of two officers.
3. An updated financial report shall be published and distributed at each Club meeting. The report shall include an itemization of revenues and expenses.
4. In advance of each fiscal year of the Club the Executive Committee shall prepare and submit to the members for discussion and approval a budget setting forth in reasonable detail the anticipated revenues and expenses for such fiscal year.
5. Funds may be committed for expenditure only pursuant to an approved budget or as otherwise expressly approved by the members.
6. An annual audit shall be conducted upon the request of the Dublin Scioto High School Athletic Director.
7. An annual financial report shall be furnished to the Dublin Scioto High School Athletic Director upon request.

ARTICLE IX: AMENDMENTS

Any provision of this Charter may be amended at any meeting of the members by (i) the vote of two-thirds of the members of the Executive Committee, and (ii) the vote of two-thirds of the members present at such meeting; provided, that the substance of any proposed amendment has been provided as set forth in Article VII in advance of the meeting.